

REGIONAL CORRECTIONS BOARD

Monday, June 10, 2024

9:00 a.m.

MEMBERS PRESENT:

Warren Strandell, Chairman
Steve Bombersbach, Vice-Chair
Steven Jacobson
Gary Willhite
Allen Remick
Ron Weiss, Secretary

ABSENT:

Chuck Whiting, Polk County Administrator

NON-MEMBERS PRESENT:

Andrew Larson, Executive Director
Paul Bissonette, Deputy Director
Arika Hitchen, Administrative Assistant

Pledge of Allegiance.

Chairman Strandell called the June 2024 Regional Corrections Board meeting to order.

Minutes of the May 13, 2024 meeting were approved by a motion made by Jacobson, seconded by Remick, motion passed unanimously.

- NWRCC May 2024 population statistics were reviewed. NWRCC adult per diem receivables list and Police Central Inmate Report (1-day snapshot) were distributed for review.
- RRVJC May 2024 number of new admissions, counties served and average daily population statistics were reviewed.
- Transition Program May 2024 number of new referrals, caseload by county and average monthly caseload statistics were reviewed.
- Probation Department May 2024 number of new adult cases, reports completed, and adult caseload statistics were reviewed.
- Sentence-to-Service (STS) – Chore Services May 2024 number of projects/participant activity report statistics were reviewed.

PERSONNEL ISSUES

JUNE 2024

NEW APPOINTMENT	POSITION	EFFECTIVE DATE	SALARY
Gabriella Pina	Corrections Officer (FT)	5/29/2024	\$22.21/hr
Breezielynn Lund	Secretary/Clerk III	6/11/2024	\$24.98/hr

RESIGNATION	POSITION	EFFECTIVE DATE	STATUS
Jason Schraeder	Juvenile Custody Officer (PT)	5/20/2024	Recommended Approval
Addaleigh Dufault	Correctional Case Aide	6/28/2024	Recommended Approval

POSITION TRANSFER	POSITION	EFFECTIVE DATE	SALARY
Jacob Westafer	Juvenile Custody Officer (FT) <u>to</u> Corrections Officer (FT)	5/30/2024	\$22.21/hr

Deloreece Rodriguez-O'Bryan	Corrections Officer (PT) <u>to</u> Corrections Officer (FT)	6/1/2024	\$22.21/hr
Lindsay Lessard	Secretary/Clerk III <u>to</u> Associate Probation Agent	<i>To Be Determined</i>	\$23.10/hr

CORRECTION- SALARY ERROR	POSITION	EFFECTIVE DATE	SALARY
Jessica Grabowski	Probation Agent	4/22/2024	\$28.02/hr <i>s/b</i> \$29.14/hr

Personnel Issues for June 2024 were approved by a motion made by Bommersbach, seconded by Weiss. No further discussion forthcoming, motion passed unanimously.

Executive Director Larson and Deputy Director Bissonette provided the board with an update on the Red River Valley Juvenile Center. Staffing issues still continue. The Secure side of the facility is still currently closed but will continue to be an option to address non-secure resident behavior issues.

Larson discussed the current draft of the TCCC funding formula with hopes for a final draft by July or August. The review of the TCCC funding formula will be a standing agenda item for the upcoming board meetings.

Larson informed the board of Notice of Desire to Negotiate was received 5-23-24 for Law Enforcement Labor Services. Preliminary meetings have started, strategies being compiled and gathering information on wage comparisons.

Larson informed the board that due to legislative changes in Minnesota, a Supervised Release Board has been created to decide whether a prisoner is eligible for supervised release when serving a life sentence (30 years) or for instances in which a juvenile is certified as an adult and sentenced to more than 15 years. Larson was selected to serve on this board, with his term beginning July 1st.

Larson reminded the board of the date change for the July Regional Corrections Board Meeting. The meeting will be held July 15, 2024 at 9:00am.

Monthly and weekly warrants for May 2024 were approved by a motion made by Bommersbach, seconded by Willhite. Motion passed unanimously.

The next Regional Corrections Board meeting is scheduled for **Monday, July 15, 2024 at 9:00 a.m.** at the Polk County Justice Center, Conference Room (J116).

Meeting Adjourned.



 Warren Strandell
 Regional Corrections Board Chair